



City of Natchitoches
Oldest Settlement in the Louisiana Purchase

OFFICE OF THE MAYOR
Wayne McCullen

Notice Posted Thursday, May 3, 2012

NOTICE OF PUBLIC HEARING/MEETING

I. A public Hearing will be held as follows:

DATE: May 14, 2012

TIME: 7:00 p.m.

PLACE: Natchitoches Arts Center, 716 Second Street, Natchitoches, LA 71457

1. Ordinance No. 024 of 2012 considering setting forth the adjusted millage rate after reassessment.
2. Ordinance No. 025 of 2012 considering setting forth the adjusted millage rate and the increased rate.

Close Public Hearing, ADJOURN:

II. A public Meeting will be held as follows:

DATE: May 14, 2012

TIME: 7:15 p.m.

PLACE: Natchitoches Arts Center, 716 Second Street, Natchitoches, LA 71457

NATCHITOCHES CITY COUNCIL MEETING

MAY 14, 2012

7:00 P.M.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **READING AND APPROVAL OF THE MINUTES OF APRIL 23, 2012**

6. **SPECIAL GUEST:** Leigh Harris, Executive Director, Keep Louisiana Beautiful -
Keep Natchitoches Beautiful named as Affiliate of the Month by
Keep Louisiana Beautiful

7. **BIDS - AWARD:**

#026 Nielsen Ordinance Authorizing the Mayor to **AWARD** Bid for the Water Well Water
Line Relocation Project (Bid No. 0528)
Committee: Pat Jones, Edd Lee, Don Mims, Bryan Wimberly and Randal
Smoak

8. **ORDINANCES - INTRODUCTION:**

#024 Mims Ordinance Considering Setting Forth the Adjusted Millage Rate(s)

PUBLIC COMMENT AND DISCUSSION

#025 Mims Ordinance Considering to Roll Forward to Millage Rates(s) Not
Exceeding the Maximum Authorized Rate(s)

PUBLIC COMMENT AND DISCUSSION

ORDINANCES - INTRODUCTION (continued)

#027 McCain An Ordinance Recognizing The Current Salary Of The Mayor
Of The City Of Natchitoches, Louisiana As Fixed In The 2012 - 2013
Budget And Confirming Same, And Further Providing That The
Mayor's Salary Shall Increase With The Annual Cost Of Increase
Provided To Other City Employees, Which Is Currently Fixed At
2%, Providing For Advertising, Further Providing For Severability,
And Further Providing For A Repealer And Effective Date Of
Ordinance.

#028 Mims Ordinance Authorizing The Mayor Of The City Of Natchitoches,
Louisiana, To Enter Into A Cooperative Endeavor Agreement With The
Louisiana School Of Math, Sciences & The Arts, Whereby The City Of
Natchitoches Will Provide Demolition Of Certain Concrete Sidewalks
And Other Areas In Exchange For Concrete Benches And Sidewalk Light
Fixtures, Providing For Advertising, Further Providing For Severability,
And Further Providing For A Repealer And Effective Date Of Ordinance

#029 Morrow Ordinance Authorizing A Franchise In Favor Of Randy Ziegler
To Operate A Tour Boat Business Within The City Limits Of The City
Of Natchitoches, Confirming The Term Of The Franchise, Conditions,
And Considerations For Said Franchise And Authorizing The Mayor
To Execute The Said Franchise Agreement On Behalf Of The City
Providing For Advertising, Further Providing For Severability, And
Further Providing For A Repealer And Effective Date Of Ordinance

9. **ORDINANCES – FINAL:**

#022 Payne Ordinance To Comply With GASB Statement 54 Committing Special Revenue Fund Balances

#023 Morrow Ordinance Amending the 2011-2012 Budget to Reflect Additional Revenues and Expenditures

10. **RESOLUTIONS:**

#039 Payne Resolution Authorizing The Execution Of The Certificate Of Substantial Completion For The Construction Of An 80' X 100' Hangar At The Natchitoches Regional Airport (LADOTD Project No. 935-01-0034, City Of Natchitoches Bid No. 0509)

#040 Nielsen Resolution Authorizing The Mayor To Execute Change Order No. 1 - Final To The Central Fire Station Roof Improvements (Bid No. 0516)

#041 McCain Resolution Authorizing The Execution Of The Certificate Of Substantial Completion For The Central Fire Station Roof Improvements (Bid No. 0516)

11. **MISCELLANEOUS REPORTS:**

Sylvia Morrow

12. **ANNOUNCEMENTS:**

- The offices of the City of Natchitoches will be **closed** on Monday, May 28, 2012 for the Memorial Day holiday.
- The City Council Meeting scheduled on Monday, May 28, 2012 will be **changed** to Tuesday, May 29, 2012 due to the Memorial Day holiday

13. **ADJOURNMENT**

NOTICE TO THE PUBLIC

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at (318) 352-2777 describing the assistance that is necessary.

If you wish to address the Council, please complete the "Request to Address City Council" form located on the entrance table.

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHES, STATE OF
LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, MAY 14, 2012, AT SEVEN O'CLOCK, (7:00) P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, May 14, 2012, at 7:00 p.m.

There were present: Councilman At Large Don Mims, Jr.

Councilmen: Jack McCain, Larry Payne, Dale Nielsen
Councilwoman Sylvia Morrow

Guests: Leigh Harris, Executive Director, Keep Louisiana Beautiful
– Keep Natchitoches Beautiful, Steve Gruesbeck,

Absent: None

The Mayor opened the meeting by welcoming everyone. Mayor McCullen took a moment to recognize Coach James Larou who passed away recently. Mayor McCullen stated that Coach Larou was the Recreation Director for the City for many years and he will be greatly missed. The Mayor then asked everyone to rise for the Invocation given by Mike Braxton. Larry Payne led the Pledge of Alliance.

The Mayor then called for the reading and approval of the Minutes of the April 23, 2012 meeting. Mr. McCain made a motion to approve the minutes and dispense with the reading of the minutes. Mr. Nielson seconded the motion. The roll call vote was as follows:

AYES: McCain, Nielson, Payne, Mims, Morrow
NAYES: None
ABSENT: None

Mayor McCullen next introduced Leigh Harris who is the Executive Director, Keep Louisiana Beautiful – Keep Natchitoches Beautiful. Ms. Harris recognized Keep Natchitoches Beautiful as Affiliate of the Month for the Month of May. Ms. Harris stated that it is one of the model Affiliates in Louisiana, and recognized Natchitoches for developing pride and respect for our communities. Ms. Harris introduced Mr. Steve Gruesbeck. Mr. Steve Gruesbeck stated he was happy to be a member of Keep Louisiana Beautiful and that he has been fortunate with having great partnerships. He stated that they have had quite a few campus and community clean-ups and in 2009 they created a team of NSU faculty and staff, which grew to incorporate the students. Mr. Gruesbeck further stated that this fall was the first fall clean-up but with the water level so low they were able to clean up the river. Ms. Harris presented the award and thanked the City for doing all that it does with this program. Mayor McCullen thanks Mr. Harris and Mr. Gruesbeck for their hard work.

Mayor McCullen stated that this fall the citizens voted in favor of new Charter form of government for our Parish. Mayor stated that just today we received approval from the Justice Department approving the new Charter form of government for Natchitoches Parish and for re-districting. He thanked everyone for their hard work on this project.

Mayor McCullen stated we have a public hearing scheduled on Ordinance Nos. 24 and 25 dealing the millage rate after a re-assessment by the Assessor's office. At this time the Mayor called the public meeting to order and invited anyone to speak.

Mr. McCain stated that every time this comes up he has voted against it. Rolling forward after the taxes have increased is wrong and he thinks we should not do it. He stated that people are stretched to the limit on their budgets right now, and although he realizes it's not that much, he still feels it is not the right thing to do.

Mr. Nielsen asked Mr. Jones if there were any studies on what the impact would be for residential and commercial. Mr. Jones said the total would be over \$100,000.00 in revenue to the City per year which would be vested in places to keep up with the inflation. This is based on \$95,000,000.00 of property values throughout the City. Mr. Jones stated that an estimate would be a couple of dollars per household.

Ms. Sylvia Morrow asked Mr. Jones if he said the City would receive \$100,000.00 in revenues. Mr. Jones stated it would be a little over \$100,000.00. Ms. Morrow asked if he knew the amount per house. He stated he didn't know. Mr. McCain asked how he came to the "two dollars per household" he referred to? Mr. Jones explained he was just estimated based on the past value of \$89,516,411 and the new values of \$95,596,720 so when you divide it out it can't be much per household, but he did not calculate it.

Mr. McCain stated he called the Assessor's office today and spoke with Rick Hargis who said the assessed value is based on 10% of its actual value. Therefore a \$200,000 house will be assessed on the tax rolls at \$20,000.00. Based on this, Mr. McCain calculated the additional taxes, based on that figure, to be twenty-four dollars and something. That's why he questioned that two dollar figure. Mr. Jones explained that he did not calculate it.

Mr. Mims asked if this included homestead exemption. Mr. Jones explained that the tax would be after homestead exemption.

Ms. Morrow asked if it would be factual to say that each household would receive at least \$20.00 per household. Mr. Jones explained that he did not calculate it.

Mayor McCullen stated this is still part of the public meeting and the two ordinances will be introduced only tonight and be back before the Council in two weeks for a final vote. Mayor McCullen stated that this is a 10 mil tax that is assessed in the City of Natchitoches. The Assessor comes in and re-assesses the value of the property. If we choose to roll the millage forward we will generate additional funds, if not, then we will stay where we are.

Mr. Payne asked what kind of issues it would cause if we did not roll forward. Mr. Jones explained that if we do not roll the millage forward we will need to cut the budget by \$104,000.00. Mr. Jones further explained that the General Fund portion of that was about \$43,000.00 and the hazard tax which goes for equipment and maintenance to the Fire Department is a little over \$60,000.00 so we would need to adjust the general fund and hazard tax accordingly.

Mayor McCullen ask if Chief Boyt if he would like to comment. Chief Boyt stated that greatest effect would be that 13 of their employee's salaries come out of this budget and if they have to cut, then the employees would be in jeopardy at some point. Mr. McCain stated that if we do not pass this then the Chief would be receiving the same amount. Chief Boyt pointed out that there is not much money in the fund right now. Mayor McCullen also pointed out that the Fire Department is mandated to give a 2% increase each year.

Mayor McCullen explained again that this is for introduction only at this time and will be back on the agenda in two weeks. Mayor McCullen stated that the Ordinance stands introduces.

The following Ordinance was Introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to-wit:

ORDINANCE NO. 026 OF 2012

**ORDINANCE AUTHORIZING THE MAYOR OF
THE CITY OF NATCHITOCHES TO AWARD THE BID
FOR THE WATER WELL ROAD WATER LINE RELOCATION PROJECT
(BID NO. 0528)**

WHEREAS, on May 7, 2012, the appointed committee of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman-at-Large; Bryan Wimberly, Director of Utilities; and Randal Smoak, Engineer with Cothren, Graff, Smoak Engineers reviewed the bid proposals for the Water Well Road Water Line Relocation Project (Bid No. 0528).

WHEREAS, this bid was advertised in the *Natchitoches Times* on March 30, April 6 and April 12, 2012 in accordance with law; and

WHEREAS, five bid proposal were received and opened on May 7, 2012 as follows:

- 1) ASB Utility Construction, LLC
Shreveport, Louisiana\$487,470.00
- 2) Ates Construction Inc.,
Bernice, Louisiana\$498,622.82
- 3) TKTMJ, Inc.,
Natchitoches, Louisiana.....\$693,775.81
- 4) Wicker Construction Inc.,
Shreveport, Louisiana\$560,870.00
- 5) Womack & Sons Construction GRP, Inc.,
Harrisonburg, Louisiana\$638,593.00

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder, **ASB Utility Construction, LLC** of Shreveport LA in the amount of **\$487,470.00**.

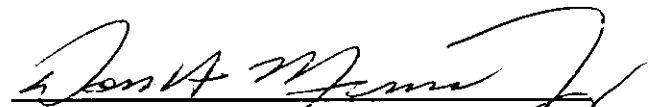
NOW, THEREFORE, BE IT RESOLVED that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

The above Ordinance having been duly advertised in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES: Nielsen, Payne, Mims, McCain, Morrow
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, the Mayor declared the Ordinance **PASSED** this 14th day of May, 2012
by a vote of 5 ayes to 0 nays.


WAYNE McCULLEN, MAYOR


DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 15th day of May, 2012 at 10:00 A.M.



CITY OF NATCHITOCHES

Oldest Settlement in the Louisiana Purchase

OFFICE OF PURCHASING

Wayne McCullen
Mayor

Don Mims, Jr. **May 7, 2012**
Councilman At Large

Jack McCain, Jr. **Mayor Wayne McCullen**
Councilman
District 1 **City Hall**

Dale Nielsen **Natchitoches, LA 71457**
Councilman
District 2

Sylvia Morrow
Councilwoman
District 3

Larry Payne
Councilman
District 4

Dear Mayor McCullen,

The appointed committee of Pat Jones, Edd Lee, Bryan Wimberly and Don Mims, have reviewed the engineer's recommendation submitted by Mr. D. B. Graff, Professional Engineer, with Cothran, Graff, Smoak Engineering, Inc., Shreveport, LA, on Bid # 0528, for Water Well Road Water Line Relocation Project.

The committee was unanimous in its decision to award the bid to the lowest bidder, ASB Utility Construction, LLC, Shreveport, LA, with a bid of \$487,470.00. The other bids received were from Ates Construction Inc., Bernice, LA, in the amount of \$498,622.82, TKTMJ, INC., Natchitoches, LA, in the amount of \$693,775.81, Wicker Construction Inc., Shreveport, LA, in the amount of \$560,870.00 and Womack & Sons Construction GRP, Inc., Harrisonburg, LA, in the amount of \$638,593.00.

All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.

We request ratification of this award at the City Council meeting on May 14, 2012.

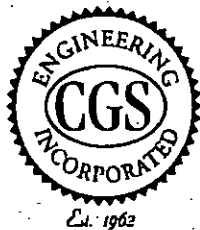
Sincerely,

Pat Jones
Director of Finance

Edd Lee
Director of Purchasing

Don Mims
Councilman At Large

Bryan Wimberly
Director of Utilities



COTHREN, GRAFF, SMOAK ENGINEERING, INC.

CIVIL ♦ ENVIRONMENTAL ♦ SANITARY ♦ STRUCTURAL ♦ MECHANICAL ♦ ELECTRICAL

6305 Westport Avenue ♦ Shreveport, Louisiana 71129-2499

Phone: 318-687-3732 ♦ Fax: 318-687-1049

D.B. GRAFF, P.E., P.L.S.**
K. RANDAL SMOAK, P.E.*
DAVID C. WILKINSON, P.E.

CONSULTANT
S.M. COTHREN, P.E., P.L.S.*

*Also licensed Engineer in AR, MS, TX
**Also licensed Engineer in AL, TN

Natchitoches Office:
112 Horn Street
Natchitoches, LA 71457
Phone (318) 354-6888
Fax (318) 354-6888

May 7, 2012

Mr. Edd Lee, Director of Purchasing
City of Natchitoches
P. O. Box 37
Natchitoches, Louisiana 71458

Re: City of Natchitoches
Water Well Road
Waterline Relocation Project
Bid No. 0528

Dear Edd:

We have reviewed the bids received Thursday, May 3, 2012 for the referenced project and recommend that ASB Utility Construction, LLC be awarded the contract in the amount of \$487,470.00. Copies of the Bid Receipt and Bid Tabulation are attached for your files.

Upon the City Council's concurrence, I have enclosed four copies of the Notice of Award for signature. Please have all four signed, and return same to our office for further processing.

Should you have any questions, please do not hesitate to contact me.

Sincerely,
COTHREN, GRAFF, SMOAK ENGINEERING, INC.

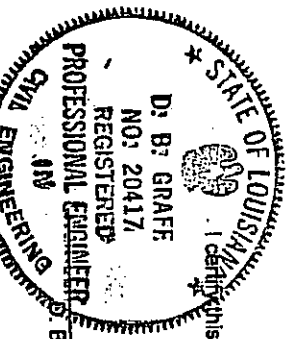
D. B. Graff, P.E., PLS

DBG/cb
Enclosures

**CITY OF NATCHITOCHEES
WATER WELL ROAD
WATERLINE RELOCATION -- BID NO. 0528**

Contractor-->		ASB Utility Construction		Atlas Construction, Inc.		Wicker Construction, Inc.	
Item No.	Description	Bid Qty.	Unit	Unit \$	Contract \$	Unit \$	Contract \$
1	Cleaning & Grubbing	0.47	AC	\$10,500.00	\$ 4,935.00	\$29,650.00	\$ 13,935.50
2	Removal of Large Isolated Trees	10	EA	500.00	\$ 5,000.00	1,200.00	\$ 12,000.00
3	Temporary Silt Fencing	1,000	LF	2.00	\$ 2,000.00	1.29	\$ 1,290.00
4	Traffic Maint Aggregate (Vehic Ms)	100.0	CY	35.00	\$ 3,500.00	43.10	\$ 4,310.00
5	Geotextile Fabric	1,500	SY	1.00	\$ 1,500.00	2.32	\$ 3,480.00
6	Sacked Concrete Revetment	1,500	SY	10.00	\$ 15,000.00	16.74	\$ 25,110.00
7	Temporary Signs and Barricades	1	LS	2,000.00	\$ 2,000.00	100.00	\$ 100.00
8	Jack/Bored 26" Steel R/Road Casing	107	LF	300.00	\$ 32,100.00	259.01	\$ 28,784.07
9	12" DR18 PVC C900 W Main	8,720	LF	25.50	\$ 222,360.00	25.65	\$ 223,668.00
10	8" DR18 PVC C900 W Main	100	LF	22.00	\$ 2,200.00	19.94	\$ 1,994.00
11	14" DR11 DIPS HDPE Wmain Bored	1,089	LF	85.00	\$ 93,415.00	85.74	\$ 94,228.26
12	10" DR11 DIPS HDPE Wmain Bored	72	LF	70.00	\$ 5,040.00	47.19	\$ 3,397.68
13	12" DR18 PVC C900 Wmain Bored	109	LF	50.00	\$ 5,450.00	40.40	\$ 4,403.60
14	12" Plug and Block	1	EA	400.00	\$ 400.00	396.46	\$ 396.46
15	8" Plug and Block	1	EA	400.00	\$ 400.00	278.22	\$ 278.22
16	14" HDPE Harvey Adapter	8	EA	400.00	\$ 3,200.00	408.58	\$ 3,268.64
17	10" HDPE Harvey Adapter	2	EA	400.00	\$ 800.00	238.20	\$ 476.40
18	12" Gate Valve	5	EA	2,350.00	\$ 11,750.00	2,628.89	\$ 13,144.45
19	8" Gate Valve	1	EA	1,500.00	\$ 1,500.00	1,306.78	\$ 1,306.78
20	Reconnect 12" to 12"	1	EA	3,000.00	\$ 3,000.00	3,322.62	\$ 3,322.62
21	12"x12" Tapping Sleeve & Valve	1	EA	3,000.00	\$ 3,000.00	5,651.22	\$ 5,651.22
22	Fire Hydrant Assembly	4	EA	3,000.00	\$ 12,000.00	3,641.11	\$ 14,564.44
23	12" x 8" Tee	1	EA	400.00	\$ 400.00	708.30	\$ 708.30
24	14" DR11 DIPS HDPE Centralizer	8	EA	150.00	\$ 1,200.00	128.31	\$ 1,026.48
25	End Seal for 26" Casing/14" HDPE	2	EA	150.00	\$ 300.00	157.72	\$ 315.44
26	Ductile Iron Fittings	1,500	LB	3.00	\$ 4,500.00	5.44	\$ 8,160.00
27	Res Service Assembly/Reconnect	8	EA	1,200.00	\$ 9,600.00	707.57	\$ 5,660.56
28	Locator Wire	10,000	LF	0.10	\$ 1,000.00	0.34	\$ 3,400.00
29	Clean-up along Mains	9,050	LF	0.25	\$ 2,262.50	0.25	\$ 2,262.50
30	Testing of Mains	10,050	LF	0.25	\$ 2,512.50	0.25	\$ 2,512.50
31	Sterilization of Mains	10,050	LF	0.10	\$ 1,005.00	0.25	\$ 2,512.50
32	Mobilization	1	LS	30,000.00	\$ 30,000.00	8,000.00	\$ 8,000.00
33	Fill 12" Aband Main w/Flowable Fill	1,380	LF	3.00	\$ 4,140.00	3.59	\$ 4,964.20
TOTAL				\$ 487,470.00		\$ 498,622.82	\$ 560,870.00

I certify this to be a true and correct tabulation of bids received on
May 3, 2012.



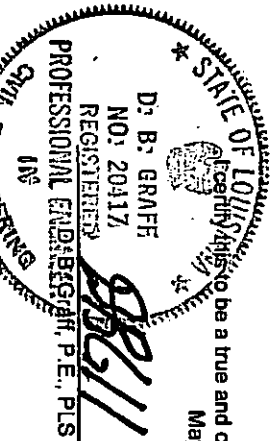
* Math errors on the part of ASB Utility Construction, LLC resulted in a lower Bid Amount than actual Bid Received.

CITY OF NATCHITOCHES
WATER WELL ROAD
WATERLINE RELOCATION -- BID NO. 0528

PAGE TWO

Item No.	Description	Contractor-->	Bid Qty.	Unit	Womack & Sons Construc				TKTMJ, Inc.							
					Unit \$	Contract \$	Unit \$	Contract \$	Unit \$	Contract \$	Unit \$	Contract \$	Unit \$	Contract \$	Unit \$	Contract \$
1	Clearing & Grubbing		0.47	AC	\$10,000.00	\$ 4,700.00	\$ 6,823.00	\$ 3,206.81								
2	Removal of Large Isolated Trees		10	EA	1,500.00	\$ 15,000.00	2,249.00	\$ 22,490.00								
3	Temporary Silt Fencing		1,000	LF	4.00	\$ 4,000.00	4.00	\$ 4,000.00								
4	Traffic Maint Aggregate (Vehic Ms)		100.0	CY	65.00	\$ 6,500.00	134.00	\$ 13,400.00								
5	Geotextile Fabric		1,500	SY	1.00	\$ 1,500.00	4.10	\$ 6,150.00								
6	Sacked Concrete Revelement		1,500	SY	30.00	\$ 45,000.00	15.60	\$ 23,400.00								
7	Temporary Signs and Barricades		1	LS	5,000.00	\$ 5,000.00	4,852.00	\$ 4,852.00								
8	Jack/Bored 26" Steel RRoad Casing		107	LF	350.00	\$ 37,450.00	287.00	\$ 30,709.00								
9	12" DR18 PVC C900 W Main		8,720	LF	27.00	\$ 235,440.00	35.00	\$ 305,200.00								
10	8" DR18 PVC C900 W Main		100	LF	18.00	\$ 1,800.00	21.50	\$ 2,150.00								
11	14" DR11 DIPS HDPE WMain Bored		1,099	LF	107.00	\$ 117,593.00	110.00	\$ 120,890.00								
12	10" DR11 DIPS HDPE Wmain Bored		72	LF	90.00	\$ 6,480.00	70.00	\$ 5,040.00								
13	12" DR18 PVC C900 WMain Bored		109	LF	60.00	\$ 6,540.00	47.00	\$ 5,123.00								
14	12" Plug and Block		1	EA	2,000.00	\$ 2,000.00	262.00	\$ 262.00								
15	8" Plug and Block		1	EA	1,800.00	\$ 1,800.00	151.00	\$ 151.00								
16	14" HDPE Harvey Adapter		8	EA	500.00	\$ 4,000.00	559.00	\$ 4,472.00								
17	10" HDPE Harvey Adapter		2	EA	450.00	\$ 900.00	279.00	\$ 558.00								
18	12" Gate Valve		5	EA	2,500.00	\$ 12,500.00	4,323.00	\$ 21,615.00								
19	8" Gate Valve		1	EA	1,700.00	\$ 1,700.00	2,295.00	\$ 2,295.00								
20	Reconnect 12" to 12"		1	EA	5,000.00	\$ 5,000.00	4,068.00	\$ 4,068.00								
21	12"x12" Tapping Sleeve & Valve		1	EA	7,500.00	\$ 7,500.00	7,593.00	\$ 7,593.00								
22	Fire Hydrant Assembly		4	EA	4,500.00	\$ 18,000.00	7,907.00	\$ 31,628.00								
23	12" x 8" Tee		1	EA	1,000.00	\$ 1,000.00	1,082.00	\$ 1,082.00								
24	14" DR11 DIPS HDPE Centralizer		8	EA	50.00	\$ 400.00	97.00	\$ 776.00								
25	End Seal for 26" Casing/14" HDPE		2	EA	400.00	\$ 800.00	154.00	\$ 308.00								
26	Ductile Iron Fittings		1,500	LB	8.00	\$ 12,000.00	10.00	\$ 15,000.00								
27	Res Service Assembly/Reconnect		8	EA	900.00	\$ 7,200.00	1,258.00	\$ 10,084.00								
28	Locator Wire		10,000	LF	0.50	\$ 5,000.00	0.60	\$ 6,000.00								
29	Clean-up along Mains		9,050	LF	1.00	\$ 8,050.00	0.80	\$ 7,240.00								
30	Testing of Mains		10,050	LF	1.00	\$ 10,050.00	0.60	\$ 6,030.00								
31	Sterilization of Mains		10,050	LF	1.00	\$ 10,050.00	1.10	\$ 11,055.00								
32	Mobilization		1	LS	24,700.00	\$ 24,700.00	7,328.00	\$ 7,328.00								
33	Fill 12" Aband Main w/Flowable Fill		1,380	LF	13.00	\$ 17,940.00	7.00	\$ 9,660.00								
TOTAL						\$ 638,593.00		\$ 693,775.81								

I certify this to be a true and correct tabulation of bids received on
May 3, 2012.



* Math addition error on the part of TKTMJ, Inc. resulted in a higher Bid Amount than actual Bid Received.

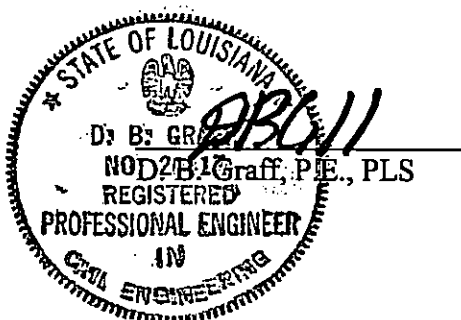
CITY OF NATCHITOCHEs
WATER WELL ROAD
WATERLINE RELOCATION PROJECT
BID NO. 0528

BID DATE: MAY 3RD, 2012
BID TIME: 4:00 P.M.

CONTRACTOR	AMOUNT OF BID
352-6494 REGIONAL CONSTRUCTION, LLC Natchitoches, Louisiana	NO BID
464-2299 MILCO UTILITIES, INC. Shreveport, Louisiana	NO BID
272-4475 ASB UTILITY CONSTRUCTION, LLC Shreveport, Louisiana	\$487,470.00 *
929-4882 DAVID LAWLER CONSTRUCTION, INC. Shreveport, Louisiana	NO BID
352-6420 TKTMJ, INC. Natchitoches, Louisiana	\$693,775.81 **
747-1819 PULLEY CONSTRUCTION, INC. Bossier City, Louisiana	NO BID
744-5348 WOMACK & SONS CONSTRUCTION GRP, INC. Harrisonburg, Louisiana	\$638,593.00
285-9549 ATEs CONSTRUCTION, INC. Bernice, Louisiana	\$498,622.82
688-0610 WICKER CONSTRUCTION, INC. Shreveport, Louisiana	\$560,870.00
245-8685 DIAMOND A. CONSTRUCTION Bernice, Louisiana	NO BID

COTHREN, GRAFF, SMOAK ENGINEERING, INC.
6305 Westport Avenue, Shreveport, Louisiana 71129
318-687-3732

I certify this to be a true and correct tabulation of bids received May 3, 2012.



* Math errors on the part of ASB resulted in a lower Bid Amount than actual Bid Received (\$487,627.50).

** Math error on the part of TKTMJ resulted in a higher Bid amount than actual Bid Received (\$688,751.00).

The following Ordinance was Introduced by Mr. McCain as follows:

ORDINANCE NO. 027 OF 2012

AN ORDINANCE RECOGNIZING THE CURRENT SALARY OF THE MAYOR OF THE CITY OF NATCHITOCHES, LOUISIANA AS FIXED IN THE 2012 - 2013 BUDGET AND CONFIRMING SAME, AND FURTHER PROVIDING THAT THE MAYOR'S SALARY SHALL INCREASE WITH THE ANNUAL COST OF INCREASE PROVIDED TO OTHER CITY EMPLOYEES, WHICH IS CURRENTLY FIXED AT 2%, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the salary of the Mayor of the City of Natchitoches was fixed in the 2012 - 2013 budget at the sum of Eighty-Three Thousand Two Hundred Fifty-One and 58/100 (\$83,251.58) Dollars; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to confirm the budget as set forth and established in the 2012-2013 budget for the City of Natchitoches; and

WHEREAS FURTHER, the salary of the Mayor of the City of Natchitoches has historically increased in accordance with the annual cost of living increase provided to City employees by the City of Natchitoches; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to continue this practice and increase the salary of the Mayor at the same percentage as the salaries of other City employees are increased; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, that the salary of the Mayor of the City of Natchitoches, as fixed in the budget for 2012-2013, is hereby confirmed at the sum of Eighty-Three Thousand Two Hundred Fifty-One and 58/100 (\$83,251.58) Dollars, for the current budget year.

BE IT FURTHER ORDAINED that it is the intention and desire of the City Council of the City of Natchitoches that the salary of the Mayor of the City of Natchitoches increase annually in accordance with the rate as established for cost of living as granted to other employees of the City of Natchitoches.

BE IT FURTHER ORDAINED that if any part of this Ordinance is for any reason held to be unconstitutional or invalid, by a Court of competent *Jurisdiction*, such decision shall not effect the validity of the remaining portions of this Ordinance, and the invalidity shall be limited to that specific portion so declared to be invalid.

BE IT FURTHER ORDAINED that this Ordinance shall go into effect immediately after publication according to law.

BE IT FURTHER ORDAINED that all Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance be advertised in accordance with law.

Mayor McCullen stated his salary has been around \$80,000.00. With the new administration coming in, we need to reconfirm the salary for the Mayor as set forth in the 2012-2013 budget. Ms. Shirley asked what the salary would be following the increase. Mayor McCullen stated it would be the current salary and the 2% increase for a total of \$83,251.58. Ms. Shirley next asked how much the Council's salary was. Ms. Morrow stated it was \$600.00 per month. Mr. Morrow further stated that has undertaken a survey in other cities with similar population and she sees that the City should consider a raise for the City Council and the Councilman-At Large. She stated that most other cities have access to cars, etc. and when the Council goes on trips for the City, they spend quite a bit of money and there are employees who drive cars from Monday to Sunday. We need to be fair.

With no further conversation, Mayor McCullen declared the ordinance introduced and stated it will be back on the agenda in two weeks.



City of Natchitoches
Oldest Settlement in the Louisiana Purchase

OFFICE OF THE MAYOR
Wayne McCullen

ORDINANCE NO. 024 OF 2012

BE IT ORDAINED, by the City of Natchitoches of the Parish of Natchitoches, Louisiana, in a public meeting held on May 29, 2012, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2012, for the purpose of raising revenue:

MILLAGE

<u>PUBLIC SAFETY FAC/SER FIRE & POLICE</u>	<u>9.360</u> mills
<u>GENERAL ALIMONY</u>	<u>6.580</u> mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Natchitoches, shall extend upon the assessment roll for the year 2012 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.


The foregoing Ordinance was read in full, the roll was called on the adoption thereof, and the Ordinance was adopted by the following votes:

YEAS:
NAYS:
ABSTAINED:
ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the Ordinance adopted at the meeting held on May 29, 2012, at which meeting a quorum was present and voting.

Natchitoches, Louisiana, this 29th day of May, 2012.



Mayor Wayne McCullen

AFFIDAVIT

**STATE OF LOUISIANA
PARISH OF NATCHITOCHES**

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

WAYNE McCULLEN, MAYOR

who, after first being duly sworn, did depose and say that:

He is the duly authorized Mayor of the City of Natchitoches.

A public meeting was held in accordance with the **Open Meetings Law** at R.S. 42:11, et seq., including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the 2012 tax year. That public written notice of the **agenda**, date, time, and place of the meeting **was posted** on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting and **was published** in the official journal no less than 24 hours before the meeting.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 29th day of May, 2012, at 7:00 p.m. at 716 Second Street, Natchitoches, Louisiana 71457. The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii).

Roll Forward Occurred: Yes (x) No ()

If Roll Forward Occurred:

The additional publishing requirements of Article 7, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B) regarding increases in the millage rates have been complied with. These requirements include, but are not limited to the following:

1. Public notice of the date, time, place, and subject matter of the public hearing was published on two separate days no less than thirty days before the public hearing in the official journal of the taxing authority;
2. And, if applicable, in another newspaper with a larger circulation within the taxing authority than the official journal;
3. The publications contained an estimate of the amount of tax revenues to be collected in the next tax year from the increased millage as compared to the amount of tax revenue for the current year;
4. The publications also contained the amount of increase in taxes attributable to the millage increase;
5. On the first day of publication, the notice was posted on the Internet website, if the taxing authority maintains an Internet website;
6. The posting remained active on the Internet until the taxing authority took action to approve or disapprove or abandon action on the proposed millage increase;
7. For purposes of the internet publication only, the notice contained a recitation of the current budget of the taxing authority.

8. Publications were published by **July 15**;
9. Publications were published in a **prominent place** in the newspaper in a section **other than** the classified advertisements or the public notice section.
10. The assessor was provided notice of the date, time and place of the pending hearing;
11. A press release was issued to newspapers with substantial distribution within the jurisdiction of the taxing district; and
12. To area broadcast media;
13. If the advertised public hearing was cancelled or postponed or was considered at the public hearing without action or vote, then, all of the notice requirements of R. S. 47:1705(B) for future public hearings to consider such proposal to increase millage rates was advertised and publicized, except the newspaper advertisement by July 15;
14. Two separate ordinances or resolutions were adopted; and
15. Two-thirds of the total membership of the taxing authority voted in favor of the second ordinance or resolution to increase the millage.

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

(Signature of affiant)
Wayne McCullen, Mayor
(Printed name)

SWORN TO AND SUBSCRIBED Before Me, this 29th day of May, 2012, at Natchitoches, Louisiana.

Notary Public
Printed or Typed Name (as commissioned): Carol S. Steadman
Notary ID or Bar Roll No.: Notary Public ID # 15781, Commission Expires at Death



City of Natchitoches
Oldest Settlement in the Louisiana Purchase

OFFICE OF THE MAYOR
Wayne McCullen

ORDINANCE NO. 025 OF 2012

BE IT ORDAINED, by the City of Natchitoches of the Parish of Natchitoches, Louisiana, in a public meeting held on May 29, 2012, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2012, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2012 Levy</u>
<u>PUBLIC SAFETY FAC/SER FIRE & POLICE</u>	<u>9.360</u> mills	<u>10.000</u> mills
<u>GENERAL ALIMONY</u>	<u>6.580</u> mills	<u>7.030</u> mills
<u>N/A</u> (Tax for bonds, if applicable)		<u> </u> mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Natchitoches, shall extend upon the assessment roll for the year 2012 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing Ordinance was read in full, the roll was called on the adoption thereof, and the Ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

YEAS:
NAYS:
ABSTAINED:
ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on May 29, 2012, at which meeting at least two-thirds of the total membership was present and voting.

Natchitoches, Louisiana, this 29th day of May, 2012.

Mayor Wayne McCullen

AFFIDAVIT

**STATE OF LOUISIANA
PARISH OF NATCHITOCHES**

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

WAYNE McCULLEN, MAYOR

who, after first being duly sworn, did depose and say that:

He is the duly authorized Mayor of the City of Natchitoches.

A public meeting was held in accordance with the **Open Meetings Law** at R.S. 42:11, et seq., including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the 2012 tax year. That public written notice of the **agenda**, date, time, and place of the meeting **was posted** on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting and **was published** in the official journal no less than 24 hours before the meeting.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 29th day of May, 2012, at 7:00 p.m. at 716 Second Street, Natchitoches, Louisiana 71457. The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii).

Roll Forward Occurred: Yes (x) No ()

If Roll Forward Occurred:

The additional publishing requirements of Article 7, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B) regarding increases in the millage rates have been complied with. These requirements include, but are not limited to the following:

1. Public notice of the date, time, place, and subject matter of the public hearing was published on two separate days no less than thirty days before the public hearing in the official journal of the taxing authority;
2. And, if applicable, in another newspaper with a larger circulation within the taxing authority than the official journal;
3. The publications contained an estimate of the amount of tax revenues to be collected in the next tax year from the increased millage as compared to the amount of tax revenue for the current year;
4. The publications also contained the amount of increase in taxes attributable to the millage increase;
5. On the first day of publication, the notice was posted on the Internet website, if the taxing authority maintains an Internet website;
6. The posting remained active on the Internet until the taxing authority took action to approve or disapprove or abandon action on the proposed millage increase;
7. For purposes of the internet publication only, the notice contained a recitation of the current budget of the taxing authority.

8. Publications were published by **July 15**;
9. Publications were published in a **prominent place** in the newspaper in a section **other than** the classified advertisements or the public notice section.
10. The assessor was provided notice of the date, time and place of the pending hearing;
11. A press release was issued to newspapers with substantial distribution within the jurisdiction of the taxing district; and
12. To area broadcast media;
13. If the advertised public hearing was cancelled or postponed or was considered at the public hearing without action or vote, then, all of the notice requirements of R. S. 47:1705(B) for future public hearings to consider such proposal to increase millage rates was advertised and publicized, except the newspaper advertisement by July 15;
14. Two separate ordinances or resolutions were adopted; and
15. Two-thirds of the total membership of the taxing authority voted in favor of the second ordinance or resolution to increase the millage.

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

(Signature of affiant)

Wayne McCullen, Mayor

(Printed name)

SWORN TO AND SUBSCRIBED Before Me, this 29th day of May, 2012, at Natchitoches, Louisiana.

Notary Public

Printed or Typed Name (as commissioned): Carol S. Steadman

Notary ID or Bar Roll No.: Notary Public ID # 15781, Commission Expires at Death

The following Ordinance was Introduced by Mr. Mims as follows:

ORDINANCE NO. 028 OF 2012

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHES, LOUISIANA, TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA SCHOOL OF MATH, SCIENCES & THE ARTS, WHEREBY THE CITY OF NATCHITOCHES WILL PROVIDE DEMOLITION OF CERTAIN CONCRETE SIDEWALKS AND OTHER AREAS IN EXCHANGE FOR CONCRETE BENCHES AND SIDEWALK LIGHT FIXTURES, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the City of Natchitoches (sometimes hereinafter referred to as the "City") is a Municipality located in the State of Louisiana, Parish of Natchitoches governed under a Home Rule Charter and a Code of Ordinances adopted by Ordinance No. 5 of 1977; and

WHEREAS FURTHER, the City of Natchitoches is specifically authorized under Section 1.06 of the Charter of the City of Natchitoches to provide for the general welfare, safety, health, peace and good order of the City, and further authorized under Section 1.07 of the Charter of the City of Natchitoches to enter into Joint Service Agreements or Cooperative Efforts with other governmental agencies; and

WHEREAS FURTHER, the Louisiana School of Math Science and the Arts (sometimes hereinafter "Louisiana School") is an agency of the State of Louisiana created by Louisiana Revised Statute 17:1961, et seq., and is authorized to enter into Joint Service Agreements or Cooperative Efforts with other governmental agencies; and

WHEREAS FURTHER, the Louisiana School is the owner of certain property located on the southern right of way of University Parkway, which property is the site of its campus, and the Louisiana School is preparing to begin certain renovations and improvements to its campus; and

WHEREAS FURTHER, the renovations and improvements planned by the Louisiana School include the removal of a number of cement benches and the removal of a number of light poles and lights, which benches, light poles and lights can be used by the City; and

WHEREAS FURTHER, the renovations and improvements planned by the Louisiana School also requires that cement sidewalks and aprons be removed; and

WHEREAS FURTHER, the City has the equipment and personnel required to demolish and remove the cement sidewalks and aprons; and

WHEREAS FURTHER, the City and the Louisiana School have agreed to enter into a Cooperative Endeavor Agreement (sometimes hereinafter "CEA") under which the City will demolish and remove the cement sidewalks and aprons and the Louisiana School will convey the cement benches, light poles and lights to the City; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the attached Cooperative Endeavor Agreement and has approved the terms of same; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, that the Mayor of the City of Natchitoches, Wayne McCullen is hereby authorized to execute the attached Cooperative Endeavor Agreement with the Louisiana School of Math Science and the Arts.

BE IT FURTHER ORDAINED that the terms of the Cooperative Endeavor Agreement, attached hereto, are approved and accepted by the City Council of the City of Natchitoches, Louisiana.

BE IT FURTHER ORDAINED that if any part of this Ordinance is for any reason held to be unconstitutional or invalid, by a Court of competent Jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and the invalidity shall be limited to that specific portion so declared to be invalid.

BE IT FURTHER ORDAINED that this Ordinance shall go into effect immediately after publication according to law.

BE IT FURTHER ORDAINED that all Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance be advertised in accordance with law.

This Ordinance was introduced on the 14th day of May, 2012.

ORDINANCE NO. 029 OF 2012

AN ORDINANCE AUTHORIZING A FRANCHISE IN FAVOR OF RANDY ZIEGLER TO OPERATE A TOUR BOAT BUSINESS WITHIN THE CITY LIMITS OF THE CITY OF NATCHITOCHES, CONFIRMING THE TERM OF THE FRANCHISE, CONDITIONS, AND CONSIDERATIONS FOR SAID FRANCHISE AND AUTHORIZING THE MAYOR TO EXECUTE THE SAID FRANCHISE AGREEMENT ON BEHALF OF THE CITY PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the City of Natchitoches (sometimes hereinafter "CITY") has negotiated a franchise agreement with Randy Ziegler(sometimes hereinafter "_____"), for the purpose of allowing Randy Ziegler to operate boats on Cane River Lake to provide river cruises for tourists to the City of Natchitoches; and

WHEREAS, the original franchise is for a period of one year, with an option for five additional one year terms; and

WHEREAS, both parties, that is, the CITY and Randy Ziegler, deem it to be in their mutual best interests and advantage to execute a Franchise Agreement which will clearly delineate the respective obligations, covenants, conditions, responsibilities, and considerations under the said Franchise; and

WHEREAS, this Franchise Agreement is permitted and authorized under the authority of Louisiana Revised Statutes 33:4404 and the Home Rule Charter of the City of Natchitoches, Section 2:10, and is compliance with Sections 28-50 et seq, of the Code of Ordinances; and

WHEREAS, the proposed Franchise Agreement has been reviewed by the City and has been approved; and

WHEREAS, the City Council takes cognizance of the fact that it is to the best interest of the City and promotions of tourism within the City to allow boat tours and cruises on Cane River Lake within the Historic District;

NOW THEREFORE BE IT ORDAINED that the City Council takes cognizance of the Franchise Agreement, a copy of which is attached hereto, and authorizes the Mayor, to execute the said Franchise Agreement with Randy Ziegler.

BE IT FURTHER ORDAINED that the terms and conditions of the Franchise Agreement are set forth in the attached Franchise Agreement, which terms and conditions are hereby approved by the City Council, including the consideration for the franchise and other considerations.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that if any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

BE IT FURTHER ORDAINED that this Ordinance shall go into effect upon publication and in accordance with law.

The following Ordinance was Introduced by Mr. Payne and Seconded by Mr. Nielsen as follows,
to –wit:

ORDINANCE NO. 022 OF 2012

**AN ORDINANCE TO COMPLY WITH GASB STATEMENT 54
COMMITTING SPECIAL REVENUE FUND BALANCES**

WHEREAS, the Governmental Accounting Standards Board (GASB) requires detail regarding Special Revenue Fund balances; and

WHEREAS, the definition of a Special Revenue Fund is a fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

WHEREAS, the following Special Revenue Fund balances are committed by the governing body of the City of Natchitoches to the specific purposes of each fund as detailed below:

Events Center Operations Fund: To account for the administration of funds received from the operation of the Events Center to be used to offset operating expenses of the Events Center.

Airport Fund: To account for the administration of funds received from rentals of airport property, sales of fuel and other revenue generated by the airport to be used for operations and capital improvements to the airport.

Employee Health Insurance Fund: Funds withheld from employee's salaries and transfers from other funds to be used for expenses of the employee health self-insurance program.

Drug Recovery Fund: To account for the receipt of funds received from the sale of assets seized from convicted drug cases to be used by the Police Department to improve drug enforcement efforts.

Multi-drug Task Force Fund: To account for the joint federal grant given to several local law enforcement bodies and other income to be used to combat drug related crime.

Police Bond Fund: To account for bond payments to be held until disposition of cases and for the proper disbursement of these funds to the various agencies.

Animal Shelter Fund: To account for funds and/or donations received in the operation of the Animal Shelter to be used to offset operating expenses of the Animal Shelter.

Litter Abatement Fund: To account for grants and/or donations to be used for litter abatement programs.

Main Street Promotions Fund: To account for donations and operating revenues from programs such as "Blooming on the Bricks" and "Cookies with Santa", etc. to be used for activities in the downtown area.

NHDDC Sidewalks Fund: To account for grants and/or donations from the NHDDC to repair sidewalks in the Historic District.

Cane River Green Market Fund: To account for grants/donations/and operating revenues generated by the Cane River Green Market to be used to offset operating expenses of the Cane River Green Market.

NW Law Enforcement Planning Fund: To account for funds from the Northwest Law Enforcement Planning Agency to be used for Police Department training expenses.

Assistance to Firefighter's Fund: To account for grants/donations to be used to purchase Fire equipment.

NHDDC Projects Fund: To account for NHDDC Funds to be used for improvement projects in the Historic District.

Miss Merry Christmas Fund: To account for operating revenues /donations/fund raisers from the Miss Merry Christmas pageant to be used to offset expenses of the operation of Miss Merry Christmas and the Natchitoches Christmas Belles promotional events.

Prisoner Bond/Release Fund: To account for Bond Fees and other income to be used by the police department for training and other related expenses.

Garbage Fund: To account for revenue and expenses from the operation of residential and business garbage services within the City of Natchitoches.

Workmen's Compensation Fund: To account for transfers in from other funds, insurance recoveries, and other revenue to be used for workmen's compensation insurance, administration, and claim expenses.

Liability Insurance Fund: To account for transfers from other funds, insurance reimbursement, and other related income to be used to pay liability insurance premiums, administration, and claim expenses.

Airport Hangar: To account for revenues received from rental of airport property to offset the capital expenditure of the construction of an airport hangar.

Keep Louisiana Beautiful: To account for donations and grant funds to be used for activities related to Keep Louisiana/Natchitoches Beautiful efforts.

NOW, THEREFORE, BE IT ORDAINED that the City of Natchitoches does hereby commit the above Special Revenue Fund Balances to the specific purposes as detailed above and as are appropriate for each fund.

BE IT FURTHER ORDAINED that any re-classification of any of the above Special Revenue Fund Balances must come before the governing body of the City of Natchitoches before any such fund balance can be committed to any other purpose not specified in this Ordinance.

AYES: Payne, Nielsen, Mims, McCain, Morrow
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, the Mayor declared the Ordinance **PASSED** this 14th day of May, 2012
by a vote of 5 ayes to 0 nays.



WAYNE McCULLEN, MAYOR



DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 15th day of May, 2012 at 10:00 A.M.

Mr. Jones explained that GASB is the Governmental Accounting Standards Board. Statement number 54 came about this year which tells entities that we have to start identifying what our special funds are. Each of these funds listed on the report have been used by the City for 20 or 30 years. For example, the Employee Health Insurance Fund can not be co-mingled with the General Fund. We have received grants, donations and money from the State for the Task Force and we have always kept that money separate. These funds listed are funds that we have traditionally kept separate. Either the council approves the funds, or we have to keep the funds in the General Funds Account. Mayor McCullen stated that this is basically to comply with our auditor and their requirements.

Ms. Precious Barber asked about the airport hangar. Mayor McCullen explained that through grant funds the City built an airport hangar. Mr. Jones explained that the State assisted in building the hangar. We received the money and as we rent the hangar to the pilots the funds go back into this account to payoff what we received and for repairs.

The following Ordinance was introduced by Ms. Morrow and Seconded by Mr. Mims as follows, to-wit:

ORDINANCE NO. 023 OF 2012

**AN ORDINANCE AMENDING THE 2011 - 2012 BUDGET
TO REFLECT ADDITIONAL REVENUES AND EXPENDITURES**

WHEREAS, Louisiana Statute requires that the City amend its operating budgets when fund balance is being budgeted, and there is a 5% unfavorable variance in revenues and expenditures.

NOW, THEREFORE BE IT RESOLVED, that the budget be amended to reflect these additional revenues and expenditures as follows:

	<u>2011-2012 Original Budget</u>	<u>2011-2012 Amended Budget</u>	<u>Increase/ Decrease</u>
<u>Utility Fund (Fund 002)</u>			
REVENUES:			
002-0000-491-02-00 Utility Fund Reserves	2,362,171	2,862,171	500,000
	2,362,171	2,862,171	500,000
EXPENDITURES:			
002-6600-660-45-00 Transfer Out/To Garbage Fund	0	400,000	400,000
002-6600-660-45-61 Transfer Out/To Airport Operations Fund	0	100,000	100,000
	0	500,000	500,000
<u>Hazard Tax Fund (Fund 011)</u>			
REVENUES:			
011-0000-419-00-00 Taxes/ Hazard	1,020,000	1,050,000	30,000
	1,020,000	1,050,000	30,000
EXPENDITURES:			
011-0000-591-45-14 Transfer Out/To EECBG Fund	50,000	150,000	100,000
011-0000-591-90-51 Improvements/Buildings and Grounds	121,000	156,000	35,000
	171,000	306,000	135,000
<u>Police Sales Tax (Fund 012)</u>			
EXPENDITURES:			
012-0000-591-45-00 Transfer Out/ To Police Bond Fund	0	40,000	40,000
	0	40,000	40,000
<u>STOP Grant (Fund 024)</u>			
REVENUES:			
024-0000-432-09-00 State Grant	40,000	30,000	-10,000
	40,000	30,000	-10,000
EXPENDITURES:			
024-0000-591-10-50 Wages and Salaries/Overtime	40,000	30,000	-10,000
	40,000	30,000	-10,000
<u>Drug Recovery (Fund 025)</u>			
REVENUES:			
025-0000-481-00-00 Miscellaneous Income	56,667	25,000	-31,667
	56,667	25,000	-31,667
EXPENDITURES:			
025-0000-591-30-25 Machinery & Equipment (Non-asset)	3,000	13,000	10,000
	3,000	13,000	10,000
<u>Prisoner Bond/Release Fund (Fund 027)</u>			
REVENUES:			
027-0000-491-64-00 Transfer - NW Law Enforcement Agency	0	6,208	6,208
	0	6,208	6,208
EXPENDITURES:			
027-0000-591-40-02 Travel/PerDiem/Hotel	13,000	30,000	17,000
	13,000	30,000	17,000
<u>Natchitoches Events Center (Fund 040)</u>			
REVENUES:			
040-0000-480-04-00 Catering	80,000	50,000	-30,000
	80,000	50,000	-30,000
EXPENDITURES:			
040-0000-591-35-68 Catering	30,000	5,000	-25,000
040-0000-591-90-51 Improvements/Buildings and Grounds	0	60,000	60,000
	30,000	65,000	35,000

911 Grant (Police) (Fund 053)**REVENUES:**

053-0000-431-03-00 Local Grant

<u>2011-2012</u> <u>Original Budget</u>	<u>2011-2012</u> <u>Amended Budget</u>	<u>Increase/</u> <u>Decrease</u>
26,000	15,000	-11,000
26,000	15,000	-11,000

EXPENDITURES:

053-0000-591-90-03 Capital Assets/Vehicle

0	17,000	17,000
0	17,000	17,000

Cane River Green Market (Fund 054)**REVENUES:**

054-0000-481-00-00 Miscellaneous Income

4,000	8,000	4,000
4,000	8,000	4,000

EXPENDITURES:

054-0000-591-11-12 Benefit/FICA/Medicare

054-0000-591-30-02 Postage

054-0000-591-35-35 Advertising

054-0000-591-80-00 Reimbursal/Grants

96	325	229
125	150	25
3,000	3,500	500
0	1,400	1,400
3,221	5,375	2,154

Main Street Promotions (Fund 056)**REVENUES:**

056-0000-481-08-00 Donations/Fund Raising

056-0000-481-09-00 Blooming on the Bricks

500	3,500	3,000
3,000	6,000	3,000
3,500	9,500	6,000

EXPENDITURES:

056-0000-591-35-16 Operating Services - Promo/Improvement

8,900	14,900	6,000
8,900	14,900	6,000

Airport Fund (Fund 061)**REVENUES:**

061-0000-470-01-01 100LL

061-0000-491-02-00 Transfer In - From Utility Fund

142,000	172,000	30,000
0	100,000	100,000
142,000	272,000	130,000

EXPENDITURES:

061-0000-591-31-01 100LL

100,000	130,000	30,000
100,000	130,000	30,000

Animal Shelter (Fund 062)**REVENUES:**

062-0000-443-00-00 Charges for Services/Animal Shelter

5,000	2,500	-2,500
5,000	2,500	-2,500

NW Law Enforcement Plan Agency Grant (Fund 064)**REVENUES:**

064-0000-432-09-00 State Grant

064-0000-481-00-00 Miscellaneous Income

2,000	2,500	500
0	1,312	1,312
2,000	3,812	1,812

EXPENDITURES:

064-0000-591-45-27 Transfer Out-Prisoner Bond Release

0	6,208	6,208
0	6,208	6,208

HDDC Sidewalks Project (Fund 065)**EXPENDITURES:**

065-0000-591-45-68 Transfer Out - HDDC Projects Fund

0	435	435
0	435	435

HDDC Projects Fund (Fund 068)**REVENUES:**

068-0000-432-07-00 NHDDC Reimbursements

068-0000-491-71-00 Transfer In - From Capital Projects

20,000	5,000	-15,000
0	44,000	44,000
20,000	49,000	29,000

EXPENDITURES:

068-0000-591-20-13 Contractual Services/Construction

0	40,000	40,000
0	40,000	40,000

	<u>2011-2012</u> <u>Original Budget</u>	<u>2011-2012</u> <u>Amended Budget</u>	<u>Increase/</u> <u>Decrease</u>
<u>Capital Improvement/Special (Fund 071)</u>			
EXPENDITURES:			
071-0000-591-45-14 Transfer Out - Grants Match	347,890	47,890	-300,000
071-0000-591-45-68 Transfer Out - To NHDDC Projects	0	44,000	44,000
071-0000-591-20-13 Contractual Services/Construction	0	5,000	5,000
071-0000-591-26-03 Repairs & Maintenance/Bldgs and Grounds	0	500	500
071-0000-591-30-13 Materials & Supplies/Bldgs and Grounds	0	7,500	7,500
071-0000-591-45-74 Transfer Out- To Capital Projects Sales Tax	0	204,102	204,102
071-0000-591-90-51 Improvements - Buildings and Grounds	50,000	257,000	207,000
	397,890	565,992	168,102

<u>Capital Improvement/Streets (Fund 072)</u>			
EXPENDITURES:			
072-0000-591-45-14 Transfer Out - Grant Match	204,400	125,000	-79,400
072-0000-591-90-07 Capital Improvement/District 4	60,000	200,000	140,000
072-0000-591-90-08 Capital Improvement/District 1	60,000	200,000	140,000
072-0000-591-90-09 Capital Improvement/District 2	0	140,000	140,000
072-0000-591-90-10 Capital Improvement/District 3	0	140,000	140,000
072-0000-591-90-11 Capital Improvements/Council at Large	60,000	200,000	140,000
	384,400	1,005,000	620,600

<u>Utility Improvements (CLECO) (Fund 073)</u>			
EXPENDITURES:			
073-0000-591-35-60 Rentals/Equipment/Machinery/Tools	0	31,000	31,000
073-0000-591-90-03 Capital Assets/Vehicle	0	26,000	26,000
073-0000-591-91-01 Capital Projects/Metering	20,000	53,000	33,000
073-0000-591-91-08 Capital Project/St. Maurice Substation	0	53,000	53,000
073-0000-591-91-57 Capital Project/69 KV-CLECO St. Maurice Sub Tie	0	150,000	150,000
	20,000	313,000	293,000

<u>Water/Sewer Project Sales Tax (Fund 074)</u>			
EXPENDITURES:			
074-0000-591-45-32 Transfer Out/To LCDBG - Sewer Lift Station Fund	0	15,824	15,824
	0	15,824	15,824

<u>Capital Projects - Water Treatment (Fund 075)</u>			
EXPENDITURES:			
075-0000-591-20-13 Contractual Services - Auditors	0	2,000	2,000
075-0000-591-20-03 Contractual Services - Engineering	50,000	70,000	20,000
075-0000-591-20-13 Contractual Services - Construction	110,000	500,000	390,000
075-0000-591-30-25 Materials and Supplies/Machinery and Equipment	0	100,000	100,000
	160,000	672,000	512,000

<u>Virginia Baker Park (Fund 079)</u>			
EXPENDITURES:			
079-0000-591-20-13 Contractual Services - Construction	90,000	187,500	97,500
	90,000	187,500	97,500

<u>Debt Service - General Obligations (Fund 082)</u>			
REVENUES:			
082-0000-491-02-00 Transfers In - From Utility Fund	170,500	178,034	7,534
	0	178,034	7,534

EXPENDITURES:			
082-0000-591-50-05 Debt Service - Principal	170,500	178,034	7,534
	170,500	178,034	7,534

<u>Debt Service - ARRA 2009 - Sewer Upgrades (Fund 083)</u>			
REVENUES:			
083-0000-482-01-01 Bond Proceeds	70,000	85,000	15,000
	70,000	85,000	15,000

EXPENDITURES:			
083-0000-591-20-13 Contractual Service - Construction	50,000	120,000	70,000
	50,000	120,000	70,000

<u>Miss Merry Christmas (Fund 087)</u>			
REVENUES:			
087-0000-475-02-00 Pageant Ad Sales	6,000	0	-6,000
	6,000	0	-6,000

<u>Hayes Avenue Extension (Fund 090)</u>			
REVENUES:			
090-0000-491-72-00 Transfer In - Capital Improvements/Streets	5,000	2,600	-2,400
	5,000	2,600	-2,400

Economic Development Districts (Fund 091)

REVENUES:

091-0000-491-71-00 Transfer In/ Capital Improvement Fund

<u>2011-2012</u> <u>Original Budget</u>	<u>2011-2012</u> <u>Amended Budget</u>	<u>Increase/</u> <u>Decrease</u>
140,000	0	-140,000
140,000	0	-140,000

EXPENDITURES:

091-0000-591-20-02 Contractual Services/Attorney's

091-0000-591-20-04 Consultants

091-0000-591-90-51 Improvements/Buildings and Grounds

0	22,000	22,000
0	4,000	4,000
340,000	400,000	60,000
340,000	426,000	86,000

University Gateway Phase II (Fund 113)

EXPENDITURES:

113-0000-591-20-13 Contractual Services/Construction

0	15,000	15,000
0	15,000	15,000

Downtown Parking (Fund 114)

EXPENDITURES:

114-0000-591-45-15 Transfer Out/Construction of Parking Lot

0	41,000	41,000
0	41,000	41,000

LCDBG Fairgrounds Road (Fund 122)

REVENUES:

122-0000-491-72-00 Transfer In - From Street Overlay Fund

204,400	125,000	-79,400
204,400	125,000	-79,400

EXPENDITURES:

122-0000-591-20-03 Contractual Services/Engineering

122-0000-591-20-04 Contractual Services/Consultants

0	39,200	39,200
0	14,000	14,000
0	53,200	53,200

Ben Johnson Park Phase II (Fund 124)

EXPENDITURES:

124-0000-591-45-01 Transfer Out - To General Fund

0	4,000	4,000
0	4,000	4,000

Breda Town Park (Fund 125)

REVENUES:

125-0000-432-09-00 State Grant

49,000	0	-49,000
49,000	0	-49,000

EXPENDITURES:

125-0000-591-20-13 Construction

49,000	0	-49,000
49,000	0	-49,000

Industrial Park South/Road-Sewer (Fund 127)

EXPENDITURES:

127-0000-591-45-71 Transfer Out - To Capital Projects Fund

0	5,200	5,200
0	5,200	5,200

LCDBG - Sewer Lift Station (Fund 132)

REVENUES:

132-0000-491-74-00 Transfer In - From Water/Sewer Sales Tax Fund

0	15,824	15,824
0	15,824	15,824

Texas and Pacific Railway Depot (Fund 135)

REVENUES:

135-0000-432-09-00 State Grant

98,000	0	-98,000
98,000	0	-98,000

EXPENDITURES:

135-0000-591-20-03 Contractual Services/Engineering Services

98,000	0	-98,000
98,000	0	-98,000

Natchitoches Bypass Project (Fund 136)

REVENUES:

136-0000-432-09-00 State Grant

245,000	0	-245,000
245,000	0	-245,000

EXPENDITURES:

136-0000-591-20-03 Contractual Services/Engineering Services

245,000	0	-245,000
245,000	0	-245,000

	<u>2011-2012 Original Budget</u>	<u>2011-2012 Amended Budget</u>	<u>Increase/ Decrease</u>
<u>Local Government Assistance Program (Fund 137)</u>			
<u>REVENUES:</u>			
137-0000-432-09-00 State Grant	45,000	25,000	-20,000
	<u>45,000</u>	<u>25,000</u>	<u>-20,000</u>
<u>EXPENDITURES:</u>			
137-0000-591-90-51 Improvements/Building and Grounds	59,921	72,321	12,400
	<u>59,921</u>	<u>72,321</u>	<u>12,400</u>
<u>S. Natchitoches Drainage Improvements (Fund 138)</u>			
<u>REVENUES:</u>			
138-0000-432-09-00 State Grant	49,000	0	-49,000
138-0000-491-71-00 Transfers - From Capital Improvements	300,000	0	-300,000
	<u>49,000</u>	<u>0</u>	<u>-349,000</u>
<u>EXPENDITURES:</u>			
138-0000-591-20-03 Contractual Services - Engineering	49,000	0	-49,000
138-0000-591-20-13 Contractual Services - Construction	300,000	0	-300,000
	<u>349,000</u>	<u>0</u>	<u>-349,000</u>
<u>Airport Maintenance Projects (Fund 140)</u>			
<u>REVENUES:</u>			
140-0000-432-04-00 State/Airport Grant	100,000	125,000	25,000
	<u>100,000</u>	<u>125,000</u>	<u>25,000</u>
<u>EXPENDITURES:</u>			
140-0000-591-20-13 Construction	100,000	125,000	25,000
	<u>100,000</u>	<u>125,000</u>	<u>25,000</u>
<u>Knock Knock Grant (Fund 206)</u>			
<u>REVENUES:</u>			
206-0000-432-09-00 State Grant	10,000	15,000	5,000
	<u>10,000</u>	<u>15,000</u>	<u>5,000</u>
<u>EXPENDITURES:</u>			
206-0000-591-10-50 Overtime	10,000	15,000	5,000
	<u>10,000</u>	<u>15,000</u>	<u>5,000</u>
<u>Natchitoches Transportation Planning Study (Fund 210)</u>			
<u>REVENUES:</u>			
210-0000-433-09-00 Federal Grant	64,000	0	-64,000
	<u>64,000</u>	<u>0</u>	<u>-64,000</u>
<u>EXPENDITURES:</u>			
210-0000-591-20-03 Contractual Services/Engineering	64,000	0	-64,000
	<u>64,000</u>	<u>0</u>	<u>-64,000</u>
<u>BJA - Byrne JAG (Fund 212)</u>			
<u>REVENUES:</u>			
212-0000-433-09-00 Federal Grant	0	13,800	13,800
	<u>0</u>	<u>13,800</u>	<u>13,800</u>
<u>EXPENDITURES:</u>			
212-0000-591-30-25 Machinery & Equipment (Non-asset)	0	13,800	13,800
	<u>0</u>	<u>13,800</u>	<u>13,800</u>
<u>EECBG (Fund 214)</u>			
<u>REVENUES:</u>			
214-0000-491-11-00 Transfer In - From Hazard Tax	0	100,000	100,000
	<u>0</u>	<u>100,000</u>	<u>100,000</u>
<u>EXPENDITURES:</u>			
214-0000-591-90-51 Improvements/Buildings and Grounds	104,000	204,000	100,000
	<u>104,000</u>	<u>204,000</u>	<u>100,000</u>
<u>Employee Health Insurance Fund (Fund 311)</u>			
<u>REVENUES:</u>			
311-0000-484-01-00 Employee Contribution	617,000	360,000	-257,000
311-0000-491-03-12 Transfer In - From Worker's Comp Fund	0	250,000	250,000
311-0000-483-00-00 Insurance Recovery	10,000	190,000	180,000
311-0000-484-03-00 City Contribution - Employee	1,200,000	1,027,000	-173,000
	<u>1,827,000</u>	<u>1,827,000</u>	<u>0</u>

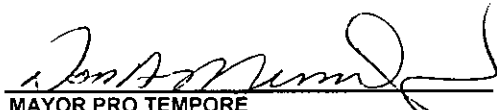
	<u>2011-2012</u> <u>Original Budget</u>	<u>2011-2012</u> <u>Amended Budget</u>	<u>Increase/</u> <u>Decrease</u>
<u>Worker's Compensation Fund (Fund 312)</u>			
<u>EXPENDITURES:</u>			
312-0000-591-45-01 Transfer Out - General Fund	47,875	95,000	47,125
312-0000-591-45-00 Transer Out - To Employee Health Insurance Fund	0	250,000	250,000
	<u>47,875</u>	<u>345,000</u>	<u>297,125</u>
<u>Police Bond (Fund 313)</u>			
<u>REVENUES:</u>			
313-0000-491-12-00 Transfer In/From Police Sales Tax Fund	0	40,000	40,000
	<u>0</u>	<u>40,000</u>	<u>40,000</u>
<u>Garbage Fund (Fund 315)</u>			
<u>REVENUES:</u>			
315-0000-491-02-00 Transfers - From Utility Fund	0	400,000	400,000
	<u>0</u>	<u>400,000</u>	<u>400,000</u>

The above Ordinance was introduced on the April 23, 2012, having been duly advertised in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES: Mims, Payne, Nielsen, McCain
 NAYS: Morrow
 ABSENT: None

THEREUPON, the Mayor declared the Ordinance **PASSED** this 14th day of May, 2012 by a vote of 4 ayes to 1 nays.


 MAYOR


 MAYOR PRO TEMPORE

Delivered to the Mayor at 10:00 a.m. on May 15, 2012

The following Resolution was Introduced by Mr. Payne and Seconded by Mr. McCain as follows, to-wit:

RESOLUTION NO. 039 OF 2012

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE
CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE CONSTRUCTION
OF AN 80' x 100' HANGAR AT THE NATCHITOCHES REGIONAL AIRPORT**

**LaDOTD PROJECT NO. 935-01-0034
CITY OF NATCHITOCHES BID NO. 0509**

WHEREAS, the City of Natchitoches awarded the contract for the construction of an 80' x 100' Hangar at the Natchitoches Regional Airport on July 25, 2011 to ELA Group of Shreveport, Louisiana (Bid No. 0509) with a base bid of \$406,760.00; and

WHEREAS, it is the opinion of Michael B. Corkern, Jr., Associate Principal of Airport Development Group, Inc. that the work required by the Contract is found to be substantially completed and in general conformity with the project plans and specifications as shown by his signature on the Certificate of Substantial Completion dated May 3, 2012.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Natchitoches, in legal session convened:

SECTION 1: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to accept the work performed by Contractor in association with the said project and to execute the Certificate of Substantial Completion therewith when presented and approved by the Engineer; and

SECTION 2: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to issue final payment to the Contractor upon receipt of the Clear Lien Certificate issued by the Natchitoches Parish Clerk of Court, and upon the recommendation of the Engineer to issue said final payment.

NOW, THEREFORE, BE IT RESOLVED, that the Natchitoches City Council does hereby authorize the Mayor to execute the Certificate of Substantial Completion for the 80' x 100' Hangar at the Natchitoches Regional Airport (Bid No. 0509) and upon presentation and approval by the engineer, Michael B. Corkern, Jr.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, McCain, Nielsen, Mims, Morrow
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 14th day of May, 2012.


WAYNE McCULLEN, MAYOR

AIRPORT
DEVELOPMENT
GROUP INC.



IER1317SC

May 3, 2012

Mr. Ed Angel
ELA Group, Inc.
950 Aero Drive
Shreveport, LA 71107

Subject: Natchitoches Regional Airport
LA DOTD Project No. 935-01-0034
City of Natchitoches Bid No. 0509
Substantial Completion

Dear Mr. Angel:

This letter shall serve as notice that you have reached substantial completion on the above referenced project. There are still a few minor items that need to be addressed, but all major portions of work are complete.

We have processed your last pay request and will continue to hold 10% retainage until you provide a clear lien certificate. We will be sending you other documents that will be required prior to final project close-out.

If you have any questions please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael B. Corkern, Jr.", is written over the printed name.

Michael B. Corkern, Jr., P.E.
Associate Principal

The following Resolution was Introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to-wit:

RESOLUTION NO. 040 OF 2012

**A RESOLUTION AUTHORIZING THE MAYOR TO
EXECUTE CHANGE ORDER NO. 1 - FINAL
TO THE CENTRAL FIRE STATION ROOF IMPROVEMENTS**

(BID NO. 0516)

WHEREAS, the City of Natchitoches awarded a contract to Petron, LLC by Ordinance No. 043 of 2011 on July 25, 2011 in the base bid amount of \$74,540.00 for the Central Fire Station Roof Improvements (Bid No. 0516); and,

WHEREAS, the Engineer, Norman Nassif of Nassif Engineering & Architecture, LLC, has recommended Change Order No. 1 - Final dated May 14, 2012 (attached) reflecting an additional 128 days to the contract time; and

WHEREAS, Nassif Engineering & Architecture, LLC, project Engineer, recommends approval of Change Order No. 1 - Final; and

WHEREAS, the City is of the opinion that Change Order No. 1 - Final is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to execute the referenced Change Order No. 1 - Final to the agreement between the City and the Contractor.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Nielsen, Payne, Mims, McCain, Morrow
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 14th day of May, 2012.


WAYNE McCULLEN, MAYOR

CHANGE ORDER

Change Order No.: One (1) - Final

Change Order Date: May 14, 2012

PROJECT: Central Fire Station Roof Impro

OWNER: City of Natchitoches

CONTRACTOR: Petron, LLC

*Mailed original to
Norman 5-16-12*

The Contract Documents are modified as follows upon e

Contract time extension as a result of dealing with mult. _____ cts
that were ongoing at Central Fire Station during construct

Revised Substantial Completion and Final Completion are _____ y.

Change in Contract Price:

Original Contract Price:\$ 74,540.00

Contract Price adjusted by prior Change Orders.....\$ N/A

Contract Price due to this Change Order (will not change):\$ 0.00

Contract Price incorporating this Change Order will be:\$ 74,540.00

Change in Contract Time:

Original Contract Time (calendar days)..... 135

Contract Time adjusted by prior Change Orders N/A

Contract Time due to this Change Order (will increase): 128

Contract Time incorporating this Change Order will be: 263

Recommended by (Engineer): Nassif Engineering & Architecture, LLC

	_____ (Signature)	_____ Date
Accepted by (Contractor):	Petron, LLC	

	_____ (Signature)	_____ Date
Approved by (Owner):	City of Natchitoches	

<u><i>Wayne McCullen</i></u> (Signature)	<u><i>5-15-12</i></u> Date
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The following Resolution was Introduced by Mr. McCain and Seconded by Mr. Mims as follows, to-wit:

RESOLUTION NO. 041 OF 2012

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE
CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE
CENTRAL FIRE STATION ROOF IMPROVEMENTS**

(BID NO. 0516)

WHEREAS, the City of Natchitoches awarded the contract for the Energy Efficient Improvements at Central, Martin Luther King and East Fifth Fire Stations (Bid No. 0516) to Petron, LLC by Ordinance No. 043 of 2011 on July 25, 2011 in the amount of \$74,540.00; and

WHEREAS, it is the opinion of Norman Nassif of Nassif Engineering & Architecture, LLC that the work required by the Contract is found to be substantially completed and in general conformity with the project plans and specifications as shown by his signature on the Certificate of Substantial Completion.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Natchitoches, in legal session convened:

SECTION 1: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to accept the work performed by Contractor in association with the said project and to execute the Certificate of Substantial Completion therewith when presented and approved by the Engineer; and

SECTION 2: That the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to issue final payment to the Contractor upon receipt of the Clear Lien Certificate issued by the Natchitoches Parish Clerk of Court, and upon the recommendation of the Engineer to issue said final payment.

NOW, THEREFORE, BE IT RESOLVED, that the Natchitoches City Council does hereby authorize the Mayor to execute the Certificate of Substantial Completion for the Central Fire Station Roof Improvements (Bid No. 0516) and upon presentation and approval by the engineer, Norman Nassif.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	McCain, Mims, Payne, Nielsen, Morrow
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Wayne McCullen declared the Resolution passed by a vote of 5 Ayes to 0 Nays this the 14th day of May, 2012.


WAYNE McCULLEN, MAYOR

Certificate of Substantial Completion

Project: Central Fire Station Roof Improvements
Owner: City of Natchitoches
Contractor: Petron, LLC
Date of Contract: September 20, 2011

This Certificate of Substantial Completion applies to all Work under the Contract Documents.

May 14, 2012
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents.

As applicable, a tentative list of items to be completed or corrected not be all-inclusive, and the failure to include any items on such list shall not constitute Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for heat, utilities, insurance and warranties shall be as provided in the Contract Documents, amended as follows:

Owner's Amended Responsibilities:
Security, Operation, Safety, Maintenance and Insurance.

Contractor's Amended Responsibilities:
Contractor shall maintain a Performance Bond for this project designated Substantial Completion date (May 14, 2013).

The following documents are attached to and made part of this Certificate:
(None)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Owner: City of Natchitoches

Wayne McCullen
Wayne McCullen

5-15-12
Date

Executed by Engineer: Nassif Engineering & Architecture, LLC

Norman Nassif
Norman Nassif

5/9/12
Date

Accepted by Contractor: Petron, LLC

Steve Ayres

Date

*Mailed original
to Norman on 5-16-12*

Ms. Morrow next introduced a report to the Council dealing with a petition brought by the Jackson Square – Bailey Heights Community. The Jackson Square – Bailey Heights Community petitioned the City for the installation the street light on the corner of Texas Street and Dixie Street. Ms. Morrow stated that she would also forward a copy of the Petition to the State DOTD.

Ms. Morrow further stated that a group of citizen met with her with regard to the placement of 15 mph sign to be erected on Amanda Drive. She stated that parents have voiced their concern about the traffic on Amanda Drive. Ms. Morrow stated, once again, she is coming to the Council on behalf of the citizens.

Ms. Morrow advised Chief Dove that she would like to have the junk car ordinance enforced also. There are old junk cars on property that are inoperable and she would like to see them removed. Ms. Morrow stated that the entire Jackson Square Community Association has complained about this ordinance not being enforced.

Mr. Morrow also stated that the litter ordinance is not being enforced. She stated that Mr. Braxton has come into their community and cleaned it up from front to back. Ms. Morrow stated that if the ordinance is enforced, then Public Works would not have to come clean up the community. She stated she would like to have signs posted with the fine for littering. Ms. Morrow asked Randy LaCaze to get with her about a neighborhood revitalization program.

Ms. Morrow stated that she would like a note be printed on light bills so each person in the community and each resident will know what Chief Dove said about the requirement for house numbers.

Ms Morrow said that Legislature provides laws for open meetings and we all know we are invited to speak at the Council meeting. She further stated that we should be respectful. While the people are speaking from the Council table or from the podium, she feels that the citizens and Council need to be respectful of others.

Ms. Morrow further stated that she will be presenting a plan for the after-school program which she has discussed before.

Ms. Morrow also said that there are some drainage issues and she has been getting complaints from Mr. Jackson. DOTD said it was not a City problem. Ms. Morrow asked that Mr. Braxton get a report from the engineer to Mr. Jackson. Ms. Morrow stated that there is other house over behind the dialysis center has drainage issues.

Ms. Morrow stated that there is times that when she is speaking, and other people are disrespectful, then she will do what she is doing tonight every time she is disrespected. She said we need to set precedence. Ms. Morrow said the law says we can speak and she's going to speak.

Ms. Morrow also informed the Mayor that the Council hired the Clerk for the Council and the Clerk works for the Council and the agenda is for all of the Council. She stated that she has had a hard time getting items on the agenda.

We have had other citizens who have not been able to get items on the agenda. Ms. Morrow stated that she asked that one item be placed on the agenda and then she had to call back to see why it was not on the agenda. Ms Morrow explained that she was told it would be on the agenda for the 29th. I don't think it's fair.

Ms. Morrow further stated that there is an audience present for the junk car ordinance. Ms. Morrow asked what is wrong that we can't get these cars moved. Ms. Morrow asked Mr. Braxton how many cars there were. Mr. Braxton stated about 10 or 15.


Ms. Morrow also stated that water is getting in the community garden.

Ms. Morrow stated she wanted litter signs placed. If they are caught throwing paper in the neighborhood, then that's it.

Mayor McCullen announced that the City of Natchitoches offices will be closed on Monday, May 28, 2012, in observance of Memorial Day. The City Council meeting has been rescheduled for Tuesday, May 29, 2012.

The Mayor asked if there was any further business to be brought before the Council.

There being none, Mr. Payne made a motion to adjourn the meeting, Mr. Nielson seconded the motion, and the meeting was adjourned at 8:07 p.m.


WAYNE McCULLEN
MAYOR


DON MIMS
MAYOR PRO TEMPORE